

## How to book your conference room at Mantra Southbank Melbourne

- 1. Go to https://all.accor.com/a/en.html
- 2. Enter stay details including Hotel Name or Destination, Check in & Check out dates and Room/Guest details
- 3. Click on "More Options" drop down
- 4. Under "Other special rates and promo code" select "promo code" and enter the code **ANATS25** (case sensitive) and hit "search"
- 5. Discounted rates will be indicated by the red "Special Offer" banner
- 6. Select the hotel and room type you wish to book and hit Continue to proceed to payment screen
- 7. Fill in all required details to confirm your booking and hit Confirm
- 8. You will receive an email confirmation once all details have been processed.
- 9. Once booking is confirmed, it can be accessed via My Bookings on the same website or app by logging in using the Reservation number on your confirmation and the Surname on the booking.



